

SCANNING

A couple hints to help you get the most out of your scanned photos:

- **Brightness/Contrast:** don't try to enhance the photo with the scanner. You can do that with photo manipulation software.
- **Resolution:** use a higher dpi (dots per inch) setting than the automatic setting. It is recommended to set the dpi at 600 for an old photo. 300 for old documents. The more dpi the finer the detail, the less dpi the less detail.
- **File Type:** the image type should be TIF (a large file). This is an "uncompromised file" and contains all the data that was scanned. JPG is a "compromised file" (a smaller file) it takes the data from the scan and reduces it.
- **Color Format:** always scan in color, even black and white photos. This way you make sure you get all the data necessary for future use. This way you pick up imperfections red or blue flecks that may be in the photo or texture of the paper.

These files will be too large to send via e-mail so you can put them on a cd and snail-mail them. When you print one of your photos remember to tell the printer you are printing a photo.

CEMETERY TOOLS

General Tools

- Notebook and pens or pencils
- Gardener's knee pads
- Garden shears or scissors
- Whisk broom
- Sunscreen
- Bug repellent
- Wet wipes
- Lunch

To Make Photographs

- Camera with extra batteries
- Sprayer with water
- Plastic or nylon brush
- Rags
- Jumbo sidewalk chalk (controversial)

To Make Tombstone Rubbings (controversial)

- Jumbo crayons or rubbing wax (www.gravestonerubbingsupplies.com)
- Scissors
- Masking tape
- Non-fusible interfacing (medium weight)